

Mrs Diane Nicholl FCPodS

Podiatric Surgeon & Gait Specialist

Fitter Feet For Life

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Terms & Conditions for preparation of Medico-Legal Reports

1. A full written Instruction for a Medico-Legal Report should include the following: -
 - A clear outline of the case, including the relevant legal issues.
 - A list of all the questions that require clarification/opinion and discussion in the report.
2. I shall be available for a telephone conversation if any instructor wishes to seek advice about a case prior to the instruction.
3. I shall aim to see the client for the assessment within 2 weeks of receipt of a letter of instruction along with all the required paperwork. Following this the report should be ready within two weeks of assessment (unless a different time frame is agreed beforehand).

The assessment may include examination of Lower limb joints, muscles and neurovascular status. Slow motion gait analysis and pressure plate gait assessment will be performed where appropriate as part of the assessment with no additional fee.

4. I require the following documentation for preparation of my report, prior to examination: -
 - Full letter of instruction
 - A copy of General practitioner's medical records
 - A copy of the hospital notes
 - Reports from Medical professionals and any other health professionals seen by the client.
 - A copy of imaging, X-rays, MRI, and CT scans with the related radiologist reports.
 - A copy of all witness statements and any other relevant documents.

5. I shall honour reasonable requests to make minor alterations to the report, except where such alterations conflict with the independent opinion of the report.

6. My fee for medico-legal work is as follows: -

I charge for my time at **Two hundred twenty pounds (£220) per hour** for all work, including time for reading relevant documentation, examination of client, meetings conferences, telephone conversations and travelling time, etc.

My daily rate for attending court to give expert evidence is **One thousand six hundred pounds (£1600) per day or part thereof**. I expect payment even if I do not give oral evidence.

Following **cancellation charges** will apply:

Court attendance: 4 weeks or more notice no cancellation charge

2-4 weeks notice £800

2 weeks or less £1000

Appointment: 2 weeks or more no cancellation charge

2 weeks or less £400

7. Any additional report, addendums, joint statements, meeting with other experts, etc. will be charged at the hourly rate of £220 per hour.

8. The solicitors' firm instructing me shall be liable for my fee, whether or not recovery from the client or other sources is achieved.

9. I expect payment within 60 days of invoice date. Thereafter, the instructor is liable for interest of 1.5% per month.

10. I do not work on "no win, no fee basis" as this may prejudice my independent status.

11. No VAT is applicable to any fees quoted.